

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

June 9, 2021

Held

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Call to Order

The Concord Township Board of Trustees met in regular session on June 9, 2021 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

The meeting was held in person, as well as via teleconference.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Krista Killian and Matt Stowers, both residents on Thomson Lane, spoke to the Board about how to get their Lane approved to fix, or get paperwork for an HOA, or who can take over the road so that the homeowners do not have to take care of the road. The road was vacated many years ago, and for the township to be able to take it, it would have to be built to township standards. Since it is currently not a township road, the County would have to assign it to the Township. The price tag to build it to county standards would be \$250,000-\$500,000, and then the County would assess it to the property owners. The township is a function of the state, and is not allowed to do anything since the township doesn't own the road. Trustee Haney shared similar issues living 20 years on Henderson Drive. The Trustees suggested contacting the State of Ohio District 6 to have the drainage issues addressed where the Lane meets S.R. 257, and possibly obtain road millings. Much discussion continued.

Doug Riedel, Delaware County Engineer's Office liaison, reported the following:

- Drone pictures taken by the County were provided.
- The paving program has started but rain has slowed progress. Two week schedules are updated and sent to the Township throughout the summer.
- A summary table was provided for the proposed ADA ramp replacements at various intersections on Scioto Parkway. The table will also be provided as part of the County annual bid for concrete, sidewalk, and curb work. Construction dates proposed around October 15th. Since sprinkler heads are installed up against the curbs, but they're not supposed to be there, damage is eminent.

Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$7,991,212.57
- Special Revenue Funds	\$3,415,280.23
- Total All Funds	\$11,406,492.80

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #66-69, 115297-115336, except 115298, all totaling \$127,470.78. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to approve pending warrant #115298. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Zoning Department

- Mr. Irvine reported six zoning permits were issued since the previous meeting. Activity is still slowing.
- The Zoning Commission board will meet again on June 22, 2021.
- The Board of Zoning Appeals met Monday night for an addition setback variance.
- Freshwater nuisance case - no change or response to property after letter being sent. The Trustees are ready to move forward on having the property abated, and

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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Mr. Haney will locate a contractor for action.

- 5143 Thomson Ln - letter went out to clean up property within 7 days.
- Lucy Depp property - letter to mow within 10 days.

Road Department

- The Road Department is continuing the Bunty Station Road ditch project, but are waiting on more tees. It's a huge improvement already. Need another truck for hauling.
- Foundations were laid out for pouring at Oller Cemetery.
- The truck that is at Rush, the oil pan part is on back order for six months, so an alternative was ordered. Should be finished in a couple days, then goes to Dexter to remove berming box, then goes to Chesterfield Township.

Old Business

- Mr. Haney moved and Mr. Garrett seconded to lift the COVID-19 social distancing restrictions from township meetings. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Logan Drive nuisance property - no response.
- Harriott Road nuisance property - homeowner said would take care of it.

New Business

- Letter was received from Bureau of Workers Compensation about a claim settlement. Mr. Garrett moved and Mr. Haney seconded to appoint Trustee Johnson to approve the recommendation from Sedgwick on the claim settlement. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Evolution Ag's business was purchased by another Case IH dealer, Bane Welker. The building was offered to Jerome Township for \$6.5 million.
- Mr. Garrett spoke with grant writer Mr. Freeman about the ODNR park project grant, and other grant possibilities later this summer for more park improvement funding.

Fire Department

- The last committee meeting for the new quint fire truck was held. The truck has been completely specified and pricing is being prepared, which will come to the Trustees.
- There are five new part-time hire prospects getting background checks through Sheriff's department. Chief plans to apply for SAFER or AFG grants to pay for future full-time hires.

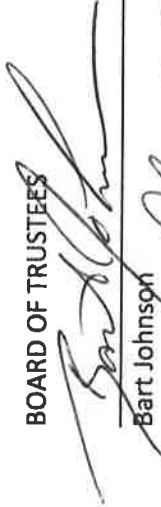
Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

June 9, 2021

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Bunty Station Rd much improved and the project has just begun

Old Business

Remove social distancing and meeting restrictions for Trustee meetings

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund
Year 2021

Fund #	Fund Name	Fund Balance 11/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$837,211.51	\$0.00	\$0.00	\$8,279,738.15	\$288,525.58	\$0.00	\$0.00	\$7,991,212.57	\$0.00	\$7,991,212.57
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$7,963.86	\$0.00	\$0.00	\$35,598.13	\$5,077.20	\$0.00	\$0.00	\$30,520.93	\$0.00	\$30,520.93
2021	Gasoline Tax	\$147,076.11	\$0.00	\$76,193.97	\$0.00	\$0.00	\$223,270.08	\$110,083.88	\$0.00	\$0.00	\$113,186.20	\$0.00	\$113,186.20
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$245,844.35	\$0.00	\$0.00	\$1,331,008.42	\$28,798.70	\$0.00	\$0.00	\$1,302,209.72	\$0.00	\$1,302,209.72
2041	Cemetery	\$10,474.41	\$0.00	\$7,841.63	\$0.00	\$0.00	\$18,316.04	\$937.65	\$0.00	\$0.00	\$17,378.39	\$0.00	\$17,378.39
2111	Fire District	\$1,437,563.82	\$0.00	\$1,686,361.32	\$0.00	\$0.00	\$3,123,925.14	\$1,224,790.05	\$0.00	\$0.00	\$1,899,135.09	\$0.00	\$1,899,135.09
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$16,401.93	\$0.00	\$0.00	\$61,621.90	\$8,772.00	\$0.00	\$0.00	\$52,849.90	\$0.00	\$52,849.90
	Report Total:	\$10,195,659.29	\$0.00	\$2,877,818.57	\$0.00	\$0.00	\$13,073,477.86	\$1,666,985.06	\$0.00	\$0.00	\$11,406,492.80	\$0.00	\$11,406,492.80

Last reconciled to bank: 04/30/2021 – Total other adjusting factors: \$4,123.28

Payment Listing
5/28/2021 to 6/9/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
66-2021	06/07/2021	06/07/2021	CH	HR BUTLER, LLC	\$187.81	0	
	Purpose:	PAYROLL PROCESSING FEES 2021					
67-2021	06/07/2021	06/07/2021	CH	HR BUTLER, LLC	\$3,263.23	0	
	Purpose:	FIRE DEPT HOUSE FUND, FIRE DEPT UNION DUES, OHIO DEFER COMP 457, SECURITY BENEFIT 457, AFLAC INSUR, POLICE & FIREMAN'S INSUR					
68-2021	06/07/2021	06/07/2021	CH	HR BUTLER, LLC	\$68,998.49	0	
	Purpose:	PAYROLL SALARIES					
69-2021	06/07/2021	06/07/2021	CH	HR BUTLER, LLC	\$20,447.17	0	
	Purpose:	PAYROLL TAXES WITHHELD					
115297	06/09/2021	06/09/2021	AW	BUCKEYE READY-MIX, LLC	\$1,785.00	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115298	06/09/2021	06/09/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0	
	Purpose:	TWP GRANT WRITING CONSULTANT					
115299	06/09/2021	06/09/2021	AW	BOUND TREE MEDICAL, LLC	\$374.09	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
115300	06/09/2021	06/09/2021	AW	O.E. MEYER CO.	\$113.32	0	
	Purpose:	FIRE DEPT GAS CYLINDERS					
115301	06/09/2021	06/09/2021	AW	3F FITNESS LLC	\$1,105.00	0	
	Purpose:	FIRE DEPT FITNESS PROG APR-JUN					
115302	06/09/2021	06/09/2021	AW	TIME WARNER CABLE	\$99.99	0	
	Purpose:	UTILITIES - ADMIN DEPT					
115303	06/09/2021	06/09/2021	AW	MILLCREEK GARDENS LLC	\$35.90	0	
	Purpose:	PARK FLOWERS					
115304	06/09/2021	06/09/2021	AW	GORDON FLESCH CO., INC.	\$55.93	0	
	Purpose:	ADMIN COPIER USAGE MAY-JUN					
115305	06/09/2021	06/09/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	0	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
115306	06/09/2021	06/09/2021	AW	UNITED STATES TREASURY	\$64.96	0	
	Purpose:	HEALTH PLAN PCORI FEE JUN21					
115307	06/09/2021	06/09/2021	AW	AIM MEDIA MIDWEST OPERATING LLC	\$185.20	0	
	Purpose:	ZONING LEGAL ADS MAY21					
115308	06/09/2021	06/09/2021	AW	PORTA KLEEN	\$105.00	0	
	Purpose:	PARK PORTABLE RESTROOM MAY21					
115309	06/09/2021	06/09/2021	AW	DEERE & COMPANY	\$9,519.51	0	
	Purpose:	CEMY/PARK MOWER JD Z950M ZTRAK					
115310	06/09/2021	06/09/2021	AW	FRONTIER	\$320.18	0	
	Purpose:	FIRE DEPT UTILITIES					
115311	06/09/2021	06/09/2021	AW	LOWE'S COMPANIES, INC	\$353.87	0	
	Purpose:	FIRE/BLDG SUPPLIES & PARK REPAIRS					
115312	06/09/2021	06/09/2021	AW	CORE & MAIN LP	\$494.52	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115313	06/09/2021	06/09/2021	AW	SHELLY MATERIALS, INC	\$3,063.61	0	
	Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL					
115314	06/09/2021	06/09/2021	AW	JOHN HELWIG	\$50.00	0	
	Purpose:	TWP BLDG RENTAL REFUND					
115315	06/09/2021	06/09/2021	AW	WASHINGTONS HARDWARE AND AUTO P/	\$260.21	0	
	Purpose:	ROAD MAINT PARTS					
115316	06/09/2021	06/09/2021	AW	ALBERS & ALBERS, ATTORNEYS AT LAW	\$375.00	0	
	Purpose:	LEGAL COUNSEL - ECON DEVEL					
115317	06/09/2021	06/09/2021	AW	OHIGRO, INC	\$165.60	0	
	Purpose:	PARK HERBICIDE					
115318	06/09/2021	06/09/2021	AW	WATERFORD SIGNS, INC.	\$40.00	0	
	Purpose:	ZONING NAME PLATES					
115319	06/09/2021	06/09/2021	AW	42 AUTOMOTIVE INC.	\$1,778.86	0	
	Purpose:	ROAD DEPT P/U TRUCK BEARING REPAIR					
115320	06/09/2021	06/09/2021	AW	TREASURER, STATE OF OHIO	\$1,648.00	0	
	Purpose:	TWP AUDIT SVCS - REASSIGN VENDOR					
115321	06/09/2021	06/09/2021	AW	VALTECH COMMUNICATIONS	\$184.36	0	
	Purpose:	UTILITIES - ADMIN DEPT					
115322	06/09/2021	06/09/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$180.00	0	
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115323	06/09/2021	06/09/2021	AW	CHRISTOPHER HARTZLER	\$270.00	0	

Payment Listing
 5/28/2021 to 6/9/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115324	06/09/2021	06/09/2021	AW	JACOB CSIZMADIA	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115325	06/09/2021	06/09/2021	AW	RYAN PALMER	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115326	06/09/2021	06/09/2021	AW	DAMRON FAMILY FARMS	\$460.00	O
	Purpose:	FIRE DEPT ENGINE SCAN/REPAIR, ROAD DEPT TRUCK SCAN/REPAIR				
115327	06/09/2021	06/09/2021	AW	COLUMBIA GAS	\$319.65	O
	Purpose:	FIRE DEPT UTILITIES				
115328	06/09/2021	06/09/2021	AW	CERTIFIED LABORATORIES	\$200.63	O
	Purpose:	FIRE DEPT SUPPLY LOK-CEASE				
115329	06/09/2021	06/09/2021	AW	STERICYCLE, INC	\$54.02	O
	Purpose:	FIRE DEPT SHARPS DISPOSAL				
115330	06/09/2021	06/09/2021	AW	ALL-STATE FIRE & SECURITY	\$878.50	O
	Purpose:	ADMIN DOOR SYSTEM REPAIRS				
115331	06/09/2021	06/09/2021	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$4,965.92	O
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS				
115332	06/09/2021	06/09/2021	SW	Skipped Warrants 115332 to 115332 Series 1	\$0.00	V
	Purpose:	Skipped Warrants 115332 to 115332 with Payment Series of 1				
115333	06/09/2021	06/09/2021	AW	MICRO CENTER	\$2,638.80	O
	Purpose:	FIRE DEPT COMPUTERS & SOFTWARE				
115334	06/09/2021	06/09/2021	AW	MILLCREEK GARDENS LLC	\$303.75	O
	Purpose:	PARK FLOWER SUPPLY				
115335	06/09/2021	06/09/2021	SW	Skipped Warrants 115335 to 115335 Series 1	\$0.00	V
	Purpose:	Skipped Warrants 115335 to 115335 with Payment Series of 1				
115336	06/09/2021	06/09/2021	AW	JILL DAVIS	\$614.70	O
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS				
Total Payments:					\$127,470.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$127,470.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.